



Probation Service Definition

ADMINISTRATIVE OFFICE OF THE COURTS & PROBATION

SERVICE NAME	COMMUNITY YOUTH COACHING (CYC) <input type="checkbox"/> Adult <input checked="" type="checkbox"/> Juvenile
Category	Non-Treatment
Setting	Community-based in-home service
Facility License	License is not required for this service
Service Description	<p>Community Youth Coaching is a youth-guided, family-driven, strengths-focused service that provides innovative and individualized engagement through intensive relationship building, skill building and positive youth development. Community Youth Coaches serve as positive role models, provide advocacy and individualized coaching, while supporting the youth in building and developing critical problem-solving strategies to help interrupt cycle(s) of negative behavior.</p> <p>This service may be implemented during juvenile intake or anytime during case management when a youth is at risk of violating conditions of probation that could result in detention.</p>
Service Expectations	<ul style="list-style-type: none"> • The Community Youth Coach (CYC) will respond within two (2) hours of the referral; initial contact with the youth and parent/guardian may be completed in-person or by phone contact. • In person contact with the youth and parent/guardian will occur within 24-hours (1 calendar day) of the referral. • The CYC will partner with the supervising officer and the youth to help establish goals and identify any potential barriers. • The CYC will complete a strengths grid and develop a written service plan in coordination with the youth and their family, the supervising officer, and other identified positive supports within five (5) business days of the referral. <p style="margin-left: 40px;">Development of the service plan should be guided by the 10 Wraparound Principles (Family Voice and Choice, Team-Based, Natural Supports, Collaboration, Community-Based, Culturally Competent, Individualized, Strengths-Based, Unconditional, and Outcome-Based) to ensure the youth and family are intentionally engaged and prioritized in the planning process.</p>

Service Expectations	<ul style="list-style-type: none"> • Individualization of the service plan will be based on the youth/family's skills, interests, abilities, and goals, relevant collateral documentation/assessments and necessary crisis planning. • The service plan must also incorporate referral information (driver, skill development, etc.) from the supervising officer and any conditions/expectations outlined by the judge. • Once developed, the service plan will be shared with the youth, parent/guardian and the supervising officer. • The CYC must have a minimum contact of one (1) hour face-to-face per week with the youth; it is expected that the service will be more intensive at the onset of the referral and may decrease as the youth and family make progress toward the identified service plan goals. • The CYC will work with the youth and family, building on personal strengths, skills and capabilities, to help address areas of need that can include but are not limited to: <ul style="list-style-type: none"> ○ Interpersonal development, positive relationships and boundary setting ○ Parent and family engagement ○ Self-management and coping strategies ○ Problem-solving and communication ○ Employment/education ○ Prosocial activities ○ System navigation and community resources (such as transportation to scheduled court hearings) <p>Program plan required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
Service Frequency	Requires a minimum of one (1) hour per week in-person/face-to-face; not to exceed 25 hours per month without prior approval from the Juvenile Justice Resource Supervisor (JJRS). Ideally, a CYC will have multiple in-person contacts with a youth per week. Should a youth not engage in services, it is an expectation that creative outreach strategies, in partnership with probation, are utilized to facilitate engagement. It is expected that the service will be more intensive at the onset of the referral and may decrease as the youth and family make progress toward the identified service plan goals.
Length of Stay	Duration of service is individualized based on progress of youth and family, up to ninety (90) days.
Staffing	<ul style="list-style-type: none"> • Must be affiliated with a selected RFQ provider who is a Registered Service Provider. • Two years of coursework in a human services field and/or two years of experience/training OR two years of lived experience with justice system involvement with demonstrated skills and competencies in advocacy, engagement and skill building. Bachelor's degree in related field preferred. • Staff shall be educated/trained in positive youth and adolescent brain development, family engagement, strengths-based supports, skill building, criminogenic risk and need, rehabilitation, wraparound principles, and trauma-informed care. <p>This service requires Criminogenic Continuing Education Hours <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
Staff to Client Ratio	No more than 12 youth per Community Youth Coach

Hours of Operation	24 hours/day, 7 days/week; The CYC must be available during times that meet the needs of the youth and family. Primary service hours should occur after school, evenings and weekends. Services should be scheduled (not a drop-in service) and should not interfere with the youth's academic and extracurricular schedule. CYC is an in-person service and should occur within the family home or in the community outside of the educational environment.
Service Desired Outcomes	<ul style="list-style-type: none"> • The CYC will meet with the youth and parent/guardian within 24 hours of referral • The youth can remain safely in the community without the need for detention • The youth will be connected to positive supports and/or prosocial activities that increase intrinsic motivation. <p>The CYC will help the youth and their family identify strengths and problem-solving skills to in assist accomplishing service plan goals</p>
Unit and Rate	As set forth in the RFQ; The AOCP reserves the right to modify the rate at any time without reissuing the RFQ if it is in the best interest of the AOCP to do so; updated rates shall be reflected in the rate sheet.